



STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45201, Olympia, Washington 98504-5201

ITEIP CLARIFICATION MEMO

February 12, 1996

96-1

TO: Early Intervention Services Contractors and Providers
School Districts
Family Resources Coordinators
State Interagency Coordinating Council
SICC Committees

cc: DDD Administration and Region Offices
Other Interested Parties

FROM: Sandy L. Morris, Program Director
Infant Toddler Early Intervention Program (ITEIP)

SUBJECT: PARENT PARTICIPATION ON COUNTY INTERAGENCY
COORDINATING COUNCILS

PURPOSE: To provide guidance and policy clarification on the issue of active parent involvement at the local level and paid employees who are parents of children with disabilities not meeting the membership requirement.

BACKGROUND: The Individuals with Disabilities Education Act (IDEA) and the Infant Toddler Early Intervention Program (ITEIP) recognize the importance of involving families of children with disabilities in all levels of planning, development, service delivery, and evaluation at the local and state level as we build a coordinated, family-centered early intervention system in Washington State.

WHAT'S NEW, CHANGED, OR CLARIFIED: The CICC work order requires membership of at least two parents of children (from birth through 12 years of age) with a disability/developmental delay.

- Are parents invited to the CICC meetings on a regular basis?
- Are efforts made to include parents in other coordination activities?
- Are parents participating in the planning, delivery and evaluation processes?



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- Are ongoing efforts to include parents being regularly documented in the CICC minutes?
- Are parents provided with supports or orientation about their role on the CICC?

Paid employees of agencies attending CICC meetings who are also parents of children with disabilities, (i.e., Family Resources Coordinators or Parent to Parent representatives) do not meet the requirements of parent members as intended by this work order.

ACTION:

Cassie Johnston, Parent Participation Coordinator under contract with PAVE, is available to CICC's as a resource in strategizing ways to involve parents as equal partners on local councils. Cassie can be contacted at (253) 565-2266 or by e-mail at Weecare@olywa.net

**RELATED
REFERENCES:**

ATTACHMENTS: None

CONTACT(S):

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